



Airports Authority of India

Department of Aerodrome Safeguarding

Rajiv Gandhi Bhavan, New Delhi-110003

[File No. AAI/ATM/DoAS/ADSAC/72/2019]

AERODROME SAFEGUARDING CIRCULAR (ADSAC) 03 OF 2022

Subject: Capacity Building at AAI Airports - Effective Utilization of Surveyor-Cum-GIS Analysts and Survey Equipment - reg.

1. Introduction

1.1. Control and monitoring of obstacles is the responsibility of the concerned airport operator discharged by the Airport Director or the Chief Executive Officer, as the case may be. The procedures for control and monitoring of obstacles and the constitution of the Aerodrome Safeguarding Team have already been circulated through ADSAC 02 of 2019.

1.2. For enhancing the aerodrome safeguarding mechanism, i.e. control and monitoring activities at the AAI airports, by height regulation of the buildings and structures in the vicinity of airports, a few capacity building measures were approved by Chairman, AAI.

1.2.1 Survey equipment, viz. One set of Electronic Total Station and Two sets of DGPS/ DGNSS, etc were purchased from M/s. Trimble and provided to RHQs / AAI Airports as listed in **Annexure-1**.

1.2.2 Sr. GIS Analysts / GIS Analysts were hired by AAI from M/s. Broadcast Engineering Consultants India Ltd (BECIL), New Delhi, a Govt. of India undertaking and posted at RHQs / AAI Airports as listed in **Annexure-1**.

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1.3. It is planned to utilise the above resources, stationed at RHQs / AAI Airports, to cater to the survey requirements of all AAI Airports and all off-aerodrome CNS installations.

2. Purpose

2.1. The purpose of this Aerodrome Safeguarding Circular (ADSAC) is to promulgate the detailed procedures to be followed by the Airport Director/Aerodrome Safeguarding Team of an airport for effective utilization of Sr. GIS Analysts / GIS analysts and to lay down the job responsibilities of Sr. GIS analysts/GIS analysts.

2.2. This ADSAC explains the process of;

2.2.1. Reporting of Sr. GIS Analysts/GIS analysts,

2.2.2. Attendance and working hours of Sr. GIS Analysts/GIS analysts,

2.2.3. Salary and other allowances of Sr. GIS Analysts/GIS analysts,

2.2.4. Job responsibilities of Sr. GIS Analysts/GIS analysts,

2.2.5. Facilities to be provided to Sr. GIS analysts/GIS analysts; and

2.2.6. Single Point of Contact (SPOC) at CHQ for all matters pertaining to contractual Sr. GIS Analysts/GIS analysts.

3. Scope / Applicability

This ADSAC applies to all those RHQs / AAI airports where the Sr. GIS Analysts / GIS analysts have been posted and the survey equipment were provided (**Annexure-1**), all those AAI airports, which are linked for survey related works with their respective RHQs / Parent Airport (**Annexure-2**) and all Off-aerodrome CNS Installations.

4. Cancellation

4.1. Aerodrome Safeguarding Circular 03 of 2020.

5. Effective date

5.1. This ADSAC will be effective from the date of issue.



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