



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

DIRECTORATE OF AIR TRAFFIC MANAGEMENT

RAJIV GANDHI BHAWAN, NEW DELHI-110003

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ATMC

AIR TRAFFIC MANAGEMENT CIRCULAR NO. 10 of 2015

Procedure for issue of No Objection Certificate (NOC) for height clearance

1. Introduction

1.1 No Objection Certificate (NOC) for height clearance is issued by Airports authority of India as per the provisions of GSR751 (E), notified by Govt. of India on 30th September 2015, replacing SO 84 (E). These provisions safeguard the airspace in and around aerodromes to permit the safe and regular aircraft operations and to prevent the aerodromes from becoming unusable by the growth of obstacles around the aerodromes.

2. Purpose

2.1 Purpose of this ATMC is to standardize the process of issuance of NOC for height clearance, its review and revalidation using online NOC application System, NOCAS ver.2.0. ATMC also details the various procedures to be followed by AAI officers to deal with the Appeal cases.

3. Scope

3.1 This ATMC is applicable to all AAI personnel, responsible for safeguarding the airspace in and around the Aerodromes.

3.2 This ATMC is also applicable to the personnel of Joint Venture Company airports, licensed State Govt. and Private Airports to the extent of their role, defined herewith, in issuance of NOC for height clearance.



4. NOC offices of AAI

4.1 Following NOC Processing Offices of AAI headed by Designated Officer have been established. These offices are responsible to examine the NOC applications for height clearance received in respect of structures such as Buildings, Chimney, Power Transmission Lines, Billboard, Wireless communication Masts etc. and issue NOC for height or reject the application, as the case may be.

Location of NOC Office	Designated Officer	Responsibility
Airports Authority of India Corporate Headquarters Rajiv Gandhi Bhawan, Safdarjung Airport, Block-A, New Delhi-110 003	Executive Director (ATM)	<ol style="list-style-type: none"> 1. Process review applications, forwarded by NOC offices. 2. Process Appeal cases as per the direction of Appellate Committee (set up by MOCA). 3. Administration of NOCAS along with IT Directorate. 4. Supervision of functioning of all NOC offices of AAI.
Airports Authority of India, Regional Headquarter, Northern Region, Operational Offices, Gurgaon Road, New Delhi-110 037	Regional Executive Director	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India, Regional Headquarter, Eastern Region, N.S.C.B.I Airport, Kolkata-700 052	Regional Executive Director	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India, Regional Headquarter, Southern Region, Anna International Airport, Chennai - 600 027. (Tamil Nadu)	Regional Executive Director	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India, Regional Headquarter, North-Eastern Region, Airports Authority of India LGBI Airport Guwahati 781015 (Assam)	Regional Executive Director	Process NOC, review and revalidation applications in timely manner.



Airports Authority of India, Regional Headquarter, Western Region, Opp Parsiwada, Sahar Road, Vile Parle (E) Mumbai-400 099	Regional Executive Director	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India A.T.S.Complex, Bangalore International Airport, Devenhalli Bangalore – 560300	General Manager (Coordination – In-Charge)	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India Begumpet Airport, Begumpet Hyderabad – 500 016 (Telangana)	General Manager (Coordination – In-Charge)	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India SVP International Airport Ahmedabad-380 003 (Gujarat)	Airport Director	Process NOC, review and revalidation applications in timely manner.
Airports Authority of India Dr. Babasaheb Ambedkar International Airport Nagpur-440 005 (Maharashtra)	Airport Director	Process NOC, review and revalidation applications in timely manner.

5. No Objection Certificate Application System (NOCAS)

5.1 The online “No Objection Certificate Application System (NOCAS)” was introduced in April, 2011. **The NOCAS version 2.0 has been developed to make it more automated, robust and user friendly.** The redeveloped NOCAS version 2.0 has been implemented and is available at nocas2.aai.aero/nocas. The system permits not only the online submission of NOC applications for height clearances but also their review and revalidation, if required. Appeal cases can also be filed online. Applicant is able to track the application status through system generated SMS on registered mobile nos. and email as well as by his dash board. Nocas2 can also be accessed through AAI website www.aai.aero.

5.2 **Paperless Procedures:** No hard copy is required from the applicant as he / she will be able to upload the self-attested scanned copies of the required documents. NOC letter may also be issued electronically through the digital signatures by the NOC offices, equipped for the purpose. For cases, which are auto settled, system generated letter in pdf form stating, NOC from AAI is not required and the reason thereof, is issued.

Note: - Till the time digital signatures are not available, the NOC letter may be issued with manual signatures.



5.3 Documents required to be uploaded: (In pdf/jpg form -maximum size of 200 kilo byte each)

- 5.3.1 **Site co-ordinate certificate in WGS 84 datum.** If the plot size is more than 300 Square Meters than co-ordinates of all corners, including coordinates of nearest point from the airport, of the site/plot or the structure, as the case may be, encompassing all the CTS/plot/survey numbers are required. If the plot has only three corners i.e. triangular plot; even then minimum four coordinates are required. Resolution up to 10th of the second in format of DD MM SS.s. and position accuracy within 3 meters.
- 5.3.2 **Site Elevation Certificates** in meters with accuracy within 0.5 Meter or 1/2 meter.
- 5.3.3 It is mandatory for the applicant to provide the site coordinates in WGS-84 from a qualified professional or an agency, authorized for the purpose by the concerned Department/Unit/Local Body of the Government and approved/licensed surveyors, as per the resolution and accuracy required for the purpose.
- 5.3.4 **Undertaking 1A** (Annexure-IA) for all structures except the communication masts and transmission lines or Undertaking 1B (Annexure -IB) for power transmission lines. Format of Undertakings are also available on AAI website nocas2.aai.aero/nocas.
- 5.3.5 **Authorization Letter** (Annexure-2) **in name of applicant from the owner/Lessee** is required, if owner/Lessee himself is not filing the NOC application. Format of Undertaking is also available in guidelines given on AAI website nocas2.aai.aero/nocas.
- 5.3.6 **Permission letter from the concerned airport operator** if the proposed structure has been planned within the airport premises.

5.4 Automatic Calculations: NOCAS carries out automated calculations for the permissible top elevation based on AGA, CNS and PANS-OPS criteria using the site location coordinates provided by the applicants.

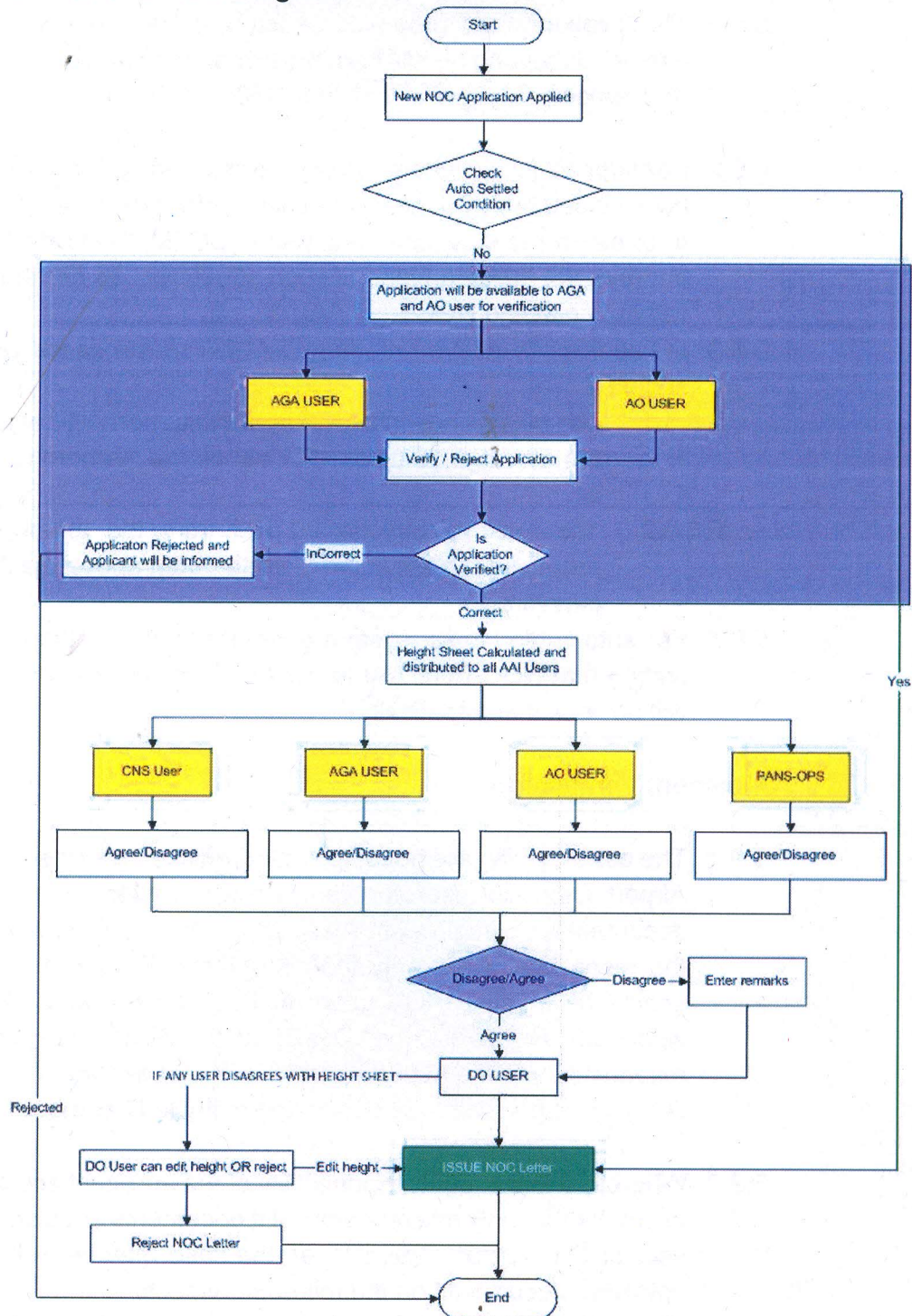
5.5 Map Analysis: Nocas 2 has versatile map features available to the applicant as well as the AAI users. If so required, AAI users will be able to analyse the proposed construction sites wrt the airports and the various protection surfaces with the help of many GIS tools. **The maps are downloaded from ESRI online map service in real-time, therefore the internet connectivity is a must.**

5.6 Check Approximate Top Elevation: This tool in Nocas2 will empower the prospective NOC applicant, to check himself what is the approximate building top elevation he may expect from the NOC office. Accordingly, he can plan the proposed structure and apply for NOC. However it is important to note that the maximum permissible top elevation, issued in NOC may



vary from approximate top elevation, depending upon the variation in site co-ordinates, aeronautical data and change in calculation methodology etc.

5.7 NOCAS Flow Diagram:





5.8 Auto Settle: On receipt of the online NOC application by NOCAS, the application will be checked for the following auto settled criteria.

5.8.1 The location of the proposed structure is beyond 20KM from VFR airports or beyond 56 KM from the IFR airports and requested height of proposed structure is less than 150 m AGL, or;

5.8.2 For airports /cities where Colour Coded Zoning Map (CCZM) have been issued by AAI if the top elevation of proposed structure is equal to or below the elevation permitted in CCZM, the Local Bodies can approve the building plans of such structures, as per their byelaws without obtaining NOC from AAI; or

5.8.3 In addition to above criterion, SACFA masts cases will be auto settled if

5.8.3.1 the mast is beyond 7 KM from the airport ARP and proposed top elevation is up to 40M above the Aerodrome elevation; or

5.8.3.2 the mast is beyond 20 KM from the airport ARP and proposed top elevation is up to 100M above the Aerodrome elevation;

5.8.4 For auto settled case, system generated letter (without signature), stating that NOC from AAI is not required and the reason thereof, will be issued automatically.

5.9 Document Verification

5.9.1 The cases, which are not auto settled, will be forwarded to AGA and Airport Operator user for verifying the content of the uploaded documents. To begin with, AGA user in NOC offices will be owning the responsibility to verify the documents. For the purpose, there should be multiple AGA users at NOC offices which have high workload. However, the Designated Officer may assign this responsibility to the airport operator of major airports (AAI as well as JVC), equipped with manpower and suitable IT setup.

5.9.2 Whereas it is the legal responsibility of the applicant and the owners to ensure that only relevant and valid documents are uploaded, AGA user or the Airport Operator, as the case may be, will verify the uploaded documents on the following aspects:

5.9.2.1 The co-ordinates and site elevation in the application and certificate are matching.



- 5.9.2.2 Format of the undertaking is correct and owner details are matching.
 - 5.9.2.3 Authorization letter and the airport permission letter, if so required, are submitted and are in order.
 - 5.9.2.4 All the fields in the application form are duly filled and all the mandatory documents, including the self-attested site coordinate certificate, site elevation certificate and if applicable airport operator permission letter, are uploaded.
- 5.9.3 After verifying uploaded documents as above, the application will be distributed by the system to all members of online NOCC.
- 5.9.4 However, if the uploaded documents could not be verified, application shall be rejected by the AGA or Airport Operator user, as the case may be, enter the reasons of rejection wrt the document deficiency in the comment box. Same will be communicated to the applicant through system generated SMS and/or email.
- 5.9.5 NOC applications filed in NOCAS ver1.0 and migrated to NOCAS ver. 2.0 will be verified through the hard copies submitted by the applicant as per the NOCAS ver1.0 requirements.

6. NOC Committee (NOCC)

6.1 NOCCs are constituted at all the NOC Processing Offices. This Committee is headed by Designated Officer and comprise of one expert from AGA, CNS and PANS-OPS. Whenever the NOC application for height clearance wrt the Mumbai, Delhi, Kolkatta, Chennai, Nagpur, Ahmedabad, Guwahati, Hyderabad and Bangalore airports are being processed, NOCC will also include the representative of the Airport Operator, be it a AAI or the JVC airport.

6.2 Functioning of NOC Committee at the Regional and Station Level NOC offices can be categorized as online NOCC and offline NOCC.

6.2.1 **Online NOCC:** The NOC applications, which do not meet the auto settle criteria, are verified and distributed simultaneously to all the online NOCC members. AGA, CNS and PANS-OPS member shall check the automatic calculations of NOCAS2 wrt to AGA, CNS and PANS-OPS criteria respectively. NOCC member, if satisfied with the respective calculations, press agree button. If all the members of NOCC agree, the application is sent to the designated officer's dashboard for issue of NOC. System generated NOC letter, which is non editable, is issued by DO or his representative with digital signature.



- 6.2.2 However, if a member (AGA, CNS, PANS-OPS) disagrees to the automated height calculations, or the Airport Operator disagrees as per 6.2.3, he must enter the specific reason for disagreement in the comment box provided for the purpose. Such cases, where even if one member disagrees, are forwarded to offline NOCC for suitable resolution / disposal.
- 6.2.3 The airport operator, who is member of the NOCC, shall ensure that
- 6.2.3.1 No unauthorized construction takes place on the airport land.
 - 6.2.3.2 Approved airport master plan including the future planned developments are not jeopardized.
 - 6.2.3.3 If considered necessary, physical verification of the site was carried out, (in the given time frame), and application data is found correct.
 - 6.2.3.4 Aerodrome data used in NOCAS2, for drawing the AGA surfaces, is correct. The NOCAS2 data is available on AO dashboard.
- 6.2.4 **Offline NOC Committee:** During the online NOCC process, for such cases, where even if one member disagrees, are forwarded to offline NOCC for suitable resolution / disposal. The reason of disagreement with online NOCC process shall be clearly filled in the comment box provided for the purpose. Offline NOCC meeting to be convened by the Member Secretary to discuss the cases, record the proceedings and resolve the cases suitably. In such cases, system generated NOC letters may be suitably edited as per the decision of offline NOCC and issued through the system, with digital signatures.
- 6.3 Based on the online NOCC or offline NOCC process as explained above, the permissible height clearances are decided with following options:
- 6.3.1 No Objection for the requested top elevation (Above Mean Sea Level) with conditions.
 - 6.3.2 No Objection for the restricted top elevation (Above Mean Sea Level) with Conditions.
 - 6.3.3 Rejection letter with reasons thereof.



6.4 Online NOCC at Regional and Station Level

6.4.1 Online NOCC at Regional and Station Level shall comprise of the following:-

- | | | |
|------|------------------------------------|------------|
| I. | Jt. GM(ATM-NOC)/DGM (ATM-NOC) | Chairman |
| II. | Manager(ATM) or above | Member AGA |
| III. | Manager(CNS) or above | Member CNS |
| IV. | Manager (FPD) or above | Member FPD |
| V. | Representative of Airport Operator | Member A O |

6.4.2 It is expected that these officers are posted to NOC office on full time basis and clears the cases on daily basis. As per the flow diagram, the NOC applications, after verification, are distributed simultaneously to all the NOCC members for their checking and clearing on first come first out basis.

6.4.3 There can be multiple officers assigned for AGA, CNS and PANS-OPS depending upon the work load. Airport Operator can assign a suitable officer in NOCC. A record of posting of such officer shall be maintained by the NOC office till the roll management module is developed in NOCAS.

6.4.4 Normally the NOCs or the rejection letters, as the case may be, will be issued by the Jt GM (NOC)/DGM (NOC) posted to NOC office at the DO Dash Board of NOCAS2.

6.5 The offline NOC Committee at the Regional HQ shall comprise of the following:-

- | | | |
|------|------------------------------------|------------------|
| i) | General Manager(ATM-Region) | Chairman |
| ii) | DGM(ATM-NOC) or above | Member Secretary |
| iii) | SM (ATM) or above | Member AGA |
| iv) | SM(CNS) a above | Member CNS |
| v) | SM(FPD) or above | Member FPD |
| vi) | Representative of Airport Operator | Member A O |



6.6 The offline NOC Committee at the Station Level shall comprise the following:-

- | | | |
|------|---|----------------------|
| i) | General Manager (ATM)/
Jt. GM (ATM)/DGM(ATM) | Chairman |
| ii) | SM(ATM) or above | Member Secretary/AGA |
| iii) | SM (CNS) or above | Member CNS |
| iv) | SM(FPD) or above | Member FPD |
| v) | Representative of Airport Operator
(as applicable) | Member AO |

6.6.1 Review NOC cases filed by the applicants, who are not satisfied by the permitted Top Elevation issued by the NOC office, shall also be dealt by the offline NOCC

6.6.2 Normally the NOCs or the rejection letters, as the case may be, will be issued by Jt GM (NOC)/DGM (NOC)/SM (NOC) posted to NOC office at the DO Dash Board of NOCAS2.

6.7 The offline NOC Committee at the Corporate HQ shall comprise of the following:-

- | | | |
|------|-------------------------------|---------------------------------|
| i) | General Manager(NOC) | Chairman |
| ii) | DGM(ATM-NOC) or above | Member Secretary/
Member AGA |
| iii) | DGM(CNS-OM) or above | Member CNS |
| iv) | SM(FPD) or above | Member FPD |
| v) | SM(Airport Planning) or above | Member Airport Planning |
| vi) | SM (CNS-P) or above | Member CNS-P |

6.8 It is the responsibility of the AGA, CNS and PANS-OPS members of online NOCC that the automated calculations of the permitted height wrt to the AGA, CNS and PANS-OPS are checked for accuracy. Wrong calculations by the system shall be brought into the notice of AAI CHQ NOC office for proper analysis and resolution in NOCAS2.



- 6.9 To minimize the delay in issuing of NOC to the applicants, online NOC Committee shall be working on daily basis. However, offline NOCC may meet once in every week to resolve the NOC and review the NOC cases referred to them. GM/ Jt. GM in-charge of the NOC office shall keep a close watch on the number of NOC cases received and disposed of on daily basis.
- 6.10 Regional/Station Level NOC Committee shall be competent to issue NOC for permissible heights, in all cases, both within the applicable Obstacles Limitation Surfaces (OLS) as well as beyond the lateral limits of OLS up to 30 NM (56 km) of the aerodromes in case of IFR aerodromes and up to 20 KM in case of VFR aerodrome.
- 6.11 In case of essential navigational aids, including the Airport Weather Observation Systems (AWOS), which are required to be installed within the runway strip, are to be assessed by the offline NOCC through manual calculations. Such cases are not to be filed/processed in NOCAS.
- 6.12 Structures of equal or more than 150 M above ground Level (AGL) located beyond these lateral limits may also be issued NOC. Record of such structures shall be kept and provided to Directorate of Air Space Management for modifying the Minimum Route Flight Altitudes (MFAs).
7. **Following procedure shall be followed to deal with the NOC application where in the building, either part of full, already exists at the site:**

Option	Requested Top Elevation in relation to CCZM	Processing at AAI
1.	Requested Top Elevation (RTE) is below the as Permissible Top Elevation (PTE) indicated in CCZM Or	No NOC from AAI is required
2.	RTE is above the PTE as indicated in CCZM but prior construction is below the PTE permitted by CCZM	Such cases can be considered for NOC through NOCAS



8. Timelines:

8.1 Following timelines shall be strictly adhered to by all the concerned for issue of NOC or the rejection letter as the case may be.

1. Verification of uploaded documents by the AGA or the airport Operator as the case may be.	Within 5 working days from the date of online application
2. Clearance by online NOCC members	Within 5 working days from the date of receipt of verified application.
3. Issue of NOC or rejection letter to the applicant by Jt. GM (ATM-NOC)/DGM (ATM-NOC)	Within 5 working days in case application is agreed by all members of NOCC.
4. In case application is referred to offline NOCC, issue of NOC or rejection letter to the applicant by Jt. GM (ATM-NOC)/DGM (ATM-NOC)	Within 10 working days from the date of application referred to offline NOCC.
5. Maximum time for settlement of NOC application	Online NOCC: 15 working days Offline NOCC: 20 working days

8.2 It must be ensured that the decision, in respect of any application, is communicated to the applicant within a total period of 3 weeks in case of online and within 4 weeks in case of offline, as mentioned above from the date of receipt of application. All members of NOCC will be responsible for timely clearance of NOC application as per above timeline.

9. Grievance Redressal Mechanism

9.1 Review of NOC Application

9.1.1 An applicant may file online review application in following circumstances:

9.1.1.1 NOC for the restricted height or a rejection letter has been issued i.e. the applicant does not get the requested height for his proposed structure or



-
- 9.1.1.2 NOC for the requested height has been issued but construction work yet to start. Due to the change in the plan, applicant wishes to apply for more height. or
- 9.1.1.3 NOC was issued for the requested/restricted height and the construction has been started/completed but, the applicant wishes to extend the building and desires for the increased height.
- 9.1.2 Along with online review application, an undertaking on Form 1D (annexure-ID) shall be uploaded by the applicant.
- 9.1.3 Offline NOCC shall discuss and resolve such cases expeditiously. , The Designated Officer may refer the review application to GM (NOC) at Corporate Headquarters of Airports Authority of India for resolution in the following cases:
- 9.1.3.1 The review case pertains to large object or small object wrt to radar signal propagation.
- 9.1.3.2 The site location is within 2 km of both the Radars (Multi Radar criterion).
- 9.1.3.3 The applicant is seeking shielding benefit from the natural terrain as per provisions of GSR 751 (E) and but the requested height is below OLS.
- 9.1.4 If the requested height is above the OLS, including the shielding benefit, applicant must file online appeal to the Appellate Committee as per the appeal procedures, by paying the requisite appeal fee and taxes.

10. Appeal to the Appellate Committee:

- 10.1 If an applicant is denied the requested height, then he/she may file an online appeal to Appellate Committee, constituted by MoCA for the Grievance Redressal, within NOC validity period, along with a fee of Rs.200,000/- (Rupee Two lakh only) plus service tax, as applicable along with the required documents available in guidelines at AAI website. The appeal for cases, for which validity of NOC has expired, will not be considered.



10.2 Appellate Committee

10.2.1 Ministry of Civil Aviation has constituted an Appellate Committee for the purpose of hearing and disposing of the appeals cases. It consists of the following Members:

- (a) Joint Secretary (Airports), Ministry of Civil Aviation, Government of India – Chairperson;
- (b) Joint Director General of Civil Aviation (Aerodrome), Directorate General of Civil Aviation – Member;
- (c) Member (Air Navigation Services), Airports Authority of India – Member; and
- (d) One technical expert having knowledge in the field of communication or air traffic management – Member.

10.2.2 Appeal application are processed by NOC office at AAI CHQ and presented to Appellate Committee for suitable disposal.

11. Aeronautical Study

11.1 On the direction of Appellate Committee, AAI shall carry out the Aeronautical Study as per the existing Aeronautical Study Guidelines.

11.2 Applicant shall pay the Aeronautical Study fee of Rs. 20 lakh plus the applicable taxes to the Airports Authority of India for conduct of aeronautical study. Agreement for the same shall also be executed by the applicant. Fees shall be paid online at AAI website through the payment gateway.

11.3 On completion of the aeronautical study, a report shall be submitted to the Appellate Committee and based on its directives, if necessary, a revised NOC letter may be issued after the submission of undertaking by the applicant in form IE (annexure-IE)

12. No Objection Certificate Format

12.1 No Objection Certificate (NOC), rejection or the auto settle statement shall be issued in the prescribed format generated through NOCAS.

12.2 Municipal Corporation/Committee of the City/Town and the Airport Operator may download the NOC letters from the nocas website



nocas2.aai.aero/nocas from "View Issued NOC" or "View Auto Settle NOC" links or alternatively may be sent to them electronically through email. Such requests with the email addresses should be submitted to AAI CHQ at email: nocashelp@aai.aero.

13. Validity Of NOC

- 13.1 The validity of NOC in respect of structures such as buildings etc. shall be 5 years and the validity for structure such as chimney, billboard, mast and Transmission Lines etc. shall be 7 years from the date of issue. One time revalidation, without assessment, may be allowed for 3 years for the buildings etc. and 5 years for the structures such as chimney, billboard, mast and Transmission Lines etc. as per the revalidation procedures.
- 13.2 Applicants, who have completed the structures with in the NOC validity period and obtained the completion certificate from the concerned authorities, are not required to revalidate the NOC.

14. Revalidation

- 14.1 If an applicant applies for revalidation of NOC and the construction work is in progress, the NOC shall be revalidated for such a period so as not to exceed the total period of 8 years for structures such as buildings etc. and 12 years for structure such as Masts, Chimneys, and Transmission Lines etc. from the date of initial issue. An undertaking on Form 1C (Annexure-IC), available at nocas2.aai.aero/nocas, shall be submitted by the applicant along with online revalidation application.
- 14.2 If the construction has not started in the validity period of 5 years for buildings and 7 years for mast/ chimney, the applicant shall apply for fresh NOC and NOC will only be issued after reassessment of permissible top elevation.
- 14.3 Revalidation of NOC beyond the total period of 8 years for buildings and 12 years for structures such as Masts, Chimneys and Transmission Lines etc. from the date of initial issue, shall not be permitted. The applicant shall apply for fresh NOC and the permissible top elevation will be re-assessed by the concerned Designated Officer.
- 14.4 Revalidation of NOC where height has been cleared after an aeronautical study shall be processed by the office of Executive Director (ATM), AAI CHQ.



14.5 In case of transfer of property to the new owner/ lessee, NOC for height clearance is deemed transferred to the new Owner/Lessee. The new owner/lessee is bound by the all the terms and condition of the NOC.

15. Update of NOCAS Data

15.1 Directorate of Aerodrome Planning, CNS-Planning and FPD section in ATM Directorate at AAI CHQ through their respective nodal officer, appointed for the purpose, shall keep GM (NOC) CHQ as well as the Designated Officers of concerned RHQ/Station Level NOC offices updated about approved Airport Master Plan, installation/ relocation of the CNS facilities and FPD procedures, and the change thereof, respectively as soon as possible.

15.2 Airport Directors of AAI and JVC airports and Developers of Green field Airports shall provide the latest approved Aerodrome Master Plan data, and the change thereof, to the concerned Designated Officers of AAI NOC office for Safeguarding of the Aerodromes. A copy of the same shall also be provided to GM (NOC), AAI CHQ for NOCAS data update.

16. Queries

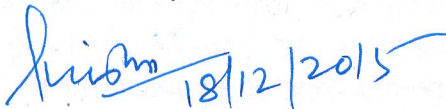
Any queries or further guidance required on the contents of this ATMC should be addressed to:

Executive Director [ATM]
Airports Authority of India
Rajiv Gandhi Bhawan
Safdarjung Airport
New Delhi-110003
E-mail: edasm@aai.aero

17. Validity

17.1 This ATMC will remain in force until further notice.

17.2 This supersedes ATMC 2 of 2013.



(P.K. Mishra)
EXECUTIVE DIRECTOR [ATM]
AIRPORTS AUTHORITY OF INDIA
18-12-2015

ANNEXURE 1 A

UNDERTAKING

(To be filed along with NOC application for height clearance for all structures except the communication masts and transmission lines)

I/We _____, having registered office/residence at _____, the applicant(s) for the proposed construction at _____ do hereby undertake:-

That I/We am/are the owner/lessee of the above plot.

That, the details submitted in the application, including the site elevation and the co-ordinates, are correct. The site co-ordinates, provided in the online NOC application encompass all the CTS/plot/survey numbers included in the NOC application. I am also aware that the NOC will be invalid in case it is established at any stage that the details submitted are different from the actual.

That I/We will not commence the proposed construction before grant of NOC by Airports Authority of India.

Not to complaint/claim compensation against aircraft noise, vibrations, damages etc. to me/us or to the occupants of the proposed building due to aircraft operations at or in the vicinity of the airport.

That, no radio/television aerial, mast, lightning arresters, vent pipes, overhead water tanks or any such attachments will project above the permissible top elevation mentioned in the NOC issued by AAI.

That, I/we will use oil fired, electric furnace or any other type of fuel in my factory / industrial unit, located within 8KM from the airport, so as not to cause smoke hazard, detrimental to flight operations.

That, I /We will abide by all the terms and conditions of the NOC.

Name and Signature of the applicant

Signature, Name and Address of witnesses:

- 1)
- 2)

Date:

Place:

ANNEXURE 1B

UNDERTAKING

(To be filled along with application of NOC for power transmission lines)

I/We _____ having registered office / residence at _____, are installing power transmission line from _____ to _____ having _____ number of poles.

That, the details submitted in the application, including the site elevation and the co- ordinates, is correct. I am also aware that the NOC will be invalid in case it is established at any stage that the details submitted are different from the actual.

I have examined all the pole location with respect to the AAI list of IFR/VFR airports, available at AAI website, and do hereby undertake:-

That, the poles listed below lie beyond 56 km / 20km from the ARP of the nearest IFR/VFR airports and therefore have not been submitted in the NOCAS.

Transmission pole number	Coordinates of the pole	Nearest airport/ Distance from nearest airport		Top elevation
		Name of airport	Distance	

That, I have submitted the NOC application in NOCAS for all the poles lying within 56 km / 20 km from the ARP of the nearest IFR/VFR airports.

That, I/We will abide by all the terms and conditions, mentioned in the NOC issued by AAI.

Name and Signature of the applicant

Signature, Name and address of Witness:

1)

2)

Date:

Place:

ANNEXURE 1C

UNDERTAKING

(To be filled along with application for revalidation of NOC)

I/We _____ having registered office/residence at _____, are the owner/lessee of the building under construction located at _____ for which NOC has been obtained for permissible top elevation of _____ M (Above Mean Sea Level) vide AAI letter No. _____ dated _____ do hereby undertake:-

That, the construction work is in progress and the said building has been constructed up to an elevation of _____ M (AMSL) which is _____ meter above ground level.

That, the delay in completion of the building is due to _____.

That, I/We will not seek/apply for revalidation of NOC beyond the total period of 8 years for buildings / structures and 12 years for Masts/Chimneys/Transmission Lines, from the date of initial issue. Thereafter, I/We shall apply for fresh NOC.

That, the permissible top elevation of the structure/building, on assessment of fresh application, may differ from the previously granted height and will be acceptable to me.

That, I/We will abide by all the terms and conditions, mentioned in the NOC.

Signature of the applicant

Signature, Name and address of Witness:

1)

2)

Date:

Place:

Annexure 1D

UNDERTAKING

(To be filled along with application for Review/Appeal of NOC)

I/We _____ having registered office/residence at _____, are the owner/lessee of the plot under consideration located at _____ for which NOC has been obtained for permissible top elevation of _____ M (Above Mean Sea Level) vide AAI letter No. _____ dated _____ do hereby undertake:-

That, the construction work is yet to start / in progress / completed. (Strike out whichever is not applicable).

The said building has been constructed up to an elevation of _____ M (AMSL) which is _____ meter above ground level. (Not applicable in case construction work is yet to start)

That, I am aware that the permissible top elevation of the structure/building, after re-assessment of review/appeal application, may differ from the previously granted height and will be acceptable to me.

That, I/We will abide by all the terms and conditions, mentioned in the NOC.

Name and Signature of
the applicant

Signature, Name and address of Witness:

1)

2)

Date:

Place:

Annexure-I E

UNDERTAKING 1 E

(To be filled in by the Owners of the Structure, granted Height above obstacle Limitation Surfaces (OLS) based on Appeal Process through the Aeronautical Study)

I/We _____ having registered office/residence at _____

_____ are the owner/lessee of the plot / proposed building located at _____ for which NOC has been obtained for permissible top elevation of __M (Above Mean Sea Level) vide AAI letter No. _____ Dated-----and an appeal was made to the Appellate Committee for grant of higher height.

I/We _____ do hereby undertake:-

That, the construction work is yet to start/ in progress and the said building has been constructed up to an elevation of _____ M (AMSL) which is _____ meter above ground level.

That, I fully understand that the higher height when granted to the structure is above the Obstacle Limitation Surfaces and needs to be lighted/marked in order to

- a. Warn pilot's of potentially hazardous condition; and
- b. Fulfil the responsibility of the State to publish deviations from standards

That, I/we will abide by my/ our responsibility, as listed below, in implementing the **following Risk Mitigation Measures:**

1. The Airport Operator should publish the obstacle, to fulfill the above requirement, before its penetration of the Obstacle Limitation Surface. **It will be the responsibility of the applicant/owner to notify the Airport Operator accordingly.**
2. The day marking and night lighting shall be provided by the applicant/owner as per the guidelines specified in DGCA Civil Aviation Requirement Series B Part-1 Section 4, in co-ordination with and to the satisfaction of the Airport Operator.
3. Any temporary structure erected such as crane, for the purpose of construction, should not exceed the permissible top elevation without the written permission of the Airport Operator.

That, I/We will abide by all the terms and conditions, mentioned in the NOC.

Signature, Name and address of Witness

Name & Signature of the applicant

- 1)
- 2)

Date:
Place

ANNEXURE II

AUTHORISATION LETTER

(To be submitted when online NOC application is filed by persons other than Owner/Lessee)

TO WHOMSOEVER IT MAY CONCERN

I _____ owner/lessee of plot no _____ having site address _____, communication address _____, mobile no _____, email id _____

do hereby authorize

Mr/Mrs _____, having communication address _____, mobile no _____, email id _____
(hereinafter referred to as applicant) to file online NOC application for height clearance for the site mentioned above at AAI website on my behalf for the purpose of obtaining NOC for height clearance from Airports Authority of India as per the provisions of GSR 751(E).

AND

1. I shall be fully responsible for the authenticity of the data/information furnished by the aforesaid applicant Mr/Mrs _____ to AAI in all respect including online NOCAS application.
2. I authorize the aforesaid applicant to accept the online terms and conditions on my behalf and the same shall be binding on me in all respect.
3. I shall also be accountable for any legal implication for the data so furnished.
4. I indemnify Airports Authority of India against any losses incurred because of incorrect data/information furnished in the online NOC application.

Signature of owner / Lessee

Name of owner / Lessee

Witness

1. Signature
Name :
2. Signature
Name :